

# Hon Melissa Lee

1 - 31 July 2024

**Disclaimer:** This table shows scheduled meetings held by the Minister relating to ministerial business, which have been recorded in the Minister's diary. It does not include meetings that relate to the Minister's personal, party political, or parliamentary/constituency roles (such as time spent in the House of Representatives or at one of its select committees, as these are already matters of public record). Travel logistics are not included. It may include meetings which were in the diary but did not eventuate or were placeholders, and may not include unscheduled meetings. Where the portfolio to which a meeting relates is indicated, please note that it is possible material in another portfolio area could also have been covered during the meeting. Please also note attendees to a meeting change frequently so this table may not contain an accurate record of all attendees. Matters that may not be included in this proactive release include information that might breach the privacy of a person, relate to decisions still under active consideration by the Minister, or matters of national security, consistent with the grounds under which matters might be withheld from release under the Official Information Act 1982

Date	Schedule Time	Meeting	Location	With	Portfolio
2/07/2024	7:45 PM - 9:30 PM	Attend & Speak at closing ceremony of Auckland Bersatu Games 2024	Auckland	Malaysian Students in NZ	Ethnic Communities
4/07/2024	1:00 PM - 2:00 PM	Meeting with Atrax Group	Auckland	Recipient of NZCTA Export Award	Economic Development/NZTE
6/07/2024	8:00 PM - 9:00 PM	Attend & Speak 64th Congolese Independence and Cultural Day Celebration	Auckland	The Okapi Alliance of New Zealand inc .	Ethnic Communities
8/07/2024	2:15 PM - 3:00 PM	Meeting with MBIE Officials - Economic Development	Videoconference	Officials	Economic Development
9/07/2024	9:30 AM - 11:30 AM	World Choir Games media conference	Auckland	Media	Economic Development
10/07/2024	9:30 AM - 10:30 AM	Meeting with Aotearoa Resettled Community Coalition and other NGOs from the refugee resettlement & support sector	Auckland	Aotearoa Resettled Community Coalition and other NGOs from the refugee resettlement & support sector & MEC Officials	Ethnic Communities

10/07/2024	6:00 PM - 9:30 PM	Attend & Speak at World Choir Games 2024 Reception and Opening Ceremony	Auckland	World Choir Games participants and hosts	Economic Development
11/07/2024	9:00 AM - 10:45 AM	Meeting with HMS Trust & visit redeveloped Settlement Centre Waikato.	Hamilton	Settlement Centre Waikato	Ethnic Communities
11/07/2024	11:00 AM - 11:45 AM	Meeting with Hamilton Ethnic Women Trust (Shama)	Hamilton	Hamilton Ethnic Women Trust (Shama)	Ethnic Communities
11/07/2024	12:00 PM - 12:45 PM	Meeting with Refugee Orientation Centre Trust (Hamilton ROC Trust)	Hamilton	Hamilton ROC Trust & Officials	Ethnic Communities
11/07/2024	2:00 PM - 3:00 PM	Visit Zealong Tea	Hamilton	Zealong Tea Customer Director & Customer Manager	Economic Development - NZTE
12/07/2024	9:00 AM - 11:45 AM	Visit to Alo Vaka (Pacific Skills Shift providers)	Auckland	Pacific Skills Shift Providers	Economic Development
12/07/2024	12:15 PM - 1:45 PM	Visit to BYD Offices	Auckland	BYD New Zealand Manager	Economic Development - NZTE
13/07/2024	12:00 PM - 3:00 PM	Attend & Speak at official opening ceremony of Wellington 2024 K Culture Festival	Wellington	Wellington Korean Community & Diplomatic Corps	Ethnic Communities
13/07/2024	6:00 PM - 7:00 PM	Attend & Speak Burundi 62nd Independence Day	Auckland	Burundi Community	Ethnic Communities
15/07/2024	12:30 PM - 1:50 PM	Meeting with Southland Mayoral Forum & Great South	Invercargill	Southland Mayoral Forum	Economic Development
15/07/2024	2:00 PM - 3:10 PM	Meeting with Southland Business Chamber including Southland Engineering & Manufacturing Cluster; Collaborative Innovation Network Southland (COIN) - Innovation Ecosystem Hub; Thriving Southland	Invercargill	Southland Business Chamber	Economic Development

15/07/2024	3:30 PM - 4:35 PM	Visit to Ocean Beach to witness how the Ocean Beach area has been developed into a hub for aquaculture and tourism operation in the region, key drivers for Southlands diversification of the economy	Bluff	Ocean Beach business proprietors	Economic Development
15/07/2024	5:30 PM - 6:15 PM	Meeting with President - Southland Filipino Society Inc & the board of trustees.	Invercargill	Southland Filipino Society	Ethnic Communities
15/07/2024	7:00 PM - 9:00 PM	Mayoral networking dinner	Invercargill	Acting Mayor of Invercargill & guests	Economic Development
16/07/2024	7:30 AM - 9:00 AM	Host Breakfast with Southland Business Chamber Board members.	Invercargill	Southland Business Chamber Board	Economic Development
16/07/2024	10:00 AM - 11:00 AM	Visit & meeting with Back Country Foods	Invercargill	Management Team	Economic Development
17/07/2024	12:30 PM - 2:00 PM	Media: IndianNewslink interview/Podcast	Auckland	Indian Newslink	Economic Development - NZTE
18/07/2024	12:30 PM - 1:15 PM	Visit Auror Limited (NZTE Customer).	Auckland	Auror Limited	Economic Development - NZTE
18/07/2024	1:30 PM - 2:00 PM	Visit to Datamasque Limited	Auckland	Datamasque Limited	Economic Development - NZTE
18/07/2024	2:30 PM - 3:15 PM	Meet with NZ Ethnic Women Business Incorporated (ECDF)	Wellington	NZ Ethnic Women Business Incorporated	Ethnic Communities
19/07/2024	7:30 PM - 9:30 PM	Attend World Choir Games award ceremonies, including official duties for medal presentations.	Auckland	World Choir Games participants and hosts	Economic Development
22/07/2024	2:15 PM - 3:00 PM	Meeting with MBIE Officials - Economic Development	Wellington	MBIE Officials	Economic Development

22/07/2024	3:30 PM - 4:15 PM	Major Events Ministers meeting	Wellington	Ministers	Economic Development
22/07/2024	4:30 PM - 5:15 PM	Meeting with MEC Officials	Wellington	Officials	Ethnic Communities
23/07/2024	4:00 PM - 5:00 PM	A P H Cabinet Committee	Parliament	Ministers	All
24/07/2024	9:00 AM - 10:30 AM	E C O Cabinet Committee	Parliament	Ministers	All
25/07/2024	10:00 AM - 10:30 AM	DPMC Cabinet Office	Parliament	Officials	All
26/07/2024	9:30 AM - 10:30 AM	Attend Meeting with Ethnic service providers	Auckland	Ethnic Service Providers & MEC Officials	Ethnic Communities
26/07/2024	11:30 AM - 12:00 PM	Attend Service of 71st Anniversary Commemoration Ceremony of the Korean War Armistice	Auckland	Korean Veterans and Consul of the Republic of Korea	Ethnic Communities
26/07/2024	12:00 PM - 2:00 PM	Attend and Speak Luncheon of 71st Anniversary Commemoration Ceremony of the Korean War Armistice	Auckland	Korean Veterans and Consul of the Republic of Korea	Ethnic Communities
27/07/2024	10:00 AM - 11:00 AM	Attend opening of Manurewa Sikh Temple crossing	Auckland	Sikh Congregation in Auckland	Ethnic Communities
29/07/2024	2:15 PM - 3:00 PM	Meeting with MBIE Officials - Economic Development	Parliament	Officials	Economic Development
29/07/2024	3:30 PM - 4:15 PM	Meeting with MEC Officials	Parliament	Officials	Ethnic Communities
29/07/2024	7:00 PM - 9:00 PM	Attend British High Commissioner HE Ms Iona Thomas OBE annual reception	Wellington	Diplomatic Corps & Parliamentarians	All
30/07/2024	9:15 AM - 10:15 AM	Attend MBIE extended leadership team meeting	Wellington	MBIE Officials	Economic Development
30/07/2024	4:00 PM - 5:00 PM	A P H Cabinet Committee	Parliament	Ministers	All

31/07/2024	9:00 AM - 10:30 AM	E C O Cabinet Committee	Parliament	Ministers	All
31/07/2024	10:30 AM - 12:00 PM	S O U Cabinet Committee	Parliament	Ministers	All
31/07/2024	12:00 PM - 12:30 PM	Meeting with Angel Association NZ	Parliament	Angel Association NZ	Economic Development
31/07/2024	4:45 PM - 5:15 PM	Meeting with Minister for Maori Development	Parliament	Minister for Maori Development	Economic Development

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