

# Diary Summary

1 November - 31 December 2023

**Disclaimer:** This table shows scheduled meetings held by the Minister relating to ministerial business, which have been recorded in the Minister's diary. It does not include meetings that relate to the Minister's personal, party political, or parliamentary/constituency roles (such as time spent in the House of Representatives or at one of its select committees, as these are already matters of public record). Travel logistics are not included. It may include meetings which were in the diary but did not eventuate or were placeholders, and may not include unscheduled meetings. Where the portfolio to which a meeting relates is indicated, please note that it is possible material in another portfolio area could also have been covered during the meeting. Please also note attendees to a meeting change frequently so this table may not contain an accurate record of all attendees. Matters that may not be included in this proactive release include information that might breach the privacy of a person, relate to decisions still under active consideration by the Minister, or matters of national security, consistent with the grounds under which matters might be withheld from release under the Official Information Act 1982

Date	Schedule Time	Meeting	Location	With	Portfolio
27/11/2023	11:00 AM - 1:15 PM	Swearing In	Ballroom, Government House		
27/11/2023	2:30 PM - 3:30 PM	MEET: Debbie Power (CE, MSD)	5.1L EW	Executive Leadership Team	Social Development
27/11/2023	5:00 PM - 6:00 PM	MEET: Paul James (CE, DIA)	5.1L EW		Community and Volunteer
28/11/2023	9:30 AM - 12:00 PM	Ministerial Induction	8.5EW		
28/11/2023	1:00 PM - 2:00 PM	Cabinet	Cabinet Room, 10EW		
28/11/2023	2:00 PM - 3:00 PM	MEET: Department of Internal Affairs (Portfolio Manager)	5.1L EW		
28/11/2023	3:00 PM - 4:00 PM	MEET: Carolyn Tremain (Chief Executive, Ministry of Business Innovation and Employment)	5.1L EW	Officials	Employment
28/11/2023	4:00 PM - 5:00 PM	MEET: Rebecca Kitteridge (Chief Executive, Department of Prime Minister and Cabinet)	5.1L EW	Officials	Child Poverty Reduction
29/11/2023	9:30 AM - 12:00 PM	ATTEND: Ministerial Induction	8.5EW		
29/11/2023	1:00 PM - 4:00 PM	MEET: Cabinet	Cabinet Room, 10EW		

30/11/2023	9:30 AM - 12:00 PM	ATTEND: Ministerial Induction	8.5EW		
30/11/2023	2:00 PM - 3:00 PM	MEET: Ministry of Social Development (MSD) Officials	5.1L EW		Social Development
30/11/2023	4:00 PM - 4:30 PM	MEET: Parliamentary Service Member Experience Team	5.1L EW		
4/12/2023	12:00 PM - 3:00 PM	Cabinet	Cabinet Room, 10EW		
4/12/2023	3:30 PM - 4:30 PM	MEET: MSD Officials	5.1L EW		Social Development
4/12/2023	4:45 PM - 5:15 PM	MEET: Employment Officials (MBIE)	5.1L EW		Employment
4/12/2023	5:30 PM - 6:00 PM	MEET: DPMC PAG Advisors	5.1L EW		Social Development and Employment
4/12/2023	6:45 PM - 8:00 PM	ATTEND: Young Enterprise Scheme National Awards	Tākina Convention Centre, 50 Cable Street, Wellington		
5/12/2023	11:00 AM - 1:00 PM	ATTEND: Commission Opening of Parliament followed by Reception	Debating Chamber, Parliament House (Commission Opening) - Banquet Hall, Beehive (Reception Function)		
5/12/2023	3:30 PM - 4:15 PM	MEET: Community and Voluntary Sector Officials	5.1L EW		Community and Volunteer
5/12/2023	4:30 PM - 5:15 PM	MEET: Child Poverty Reduction Officials	5.1L EW		Child Poverty Reduction
6/12/2023	10:15 AM - 12:45 PM	ATTEND: State Opening of Parliament followed by PM's Reception	Debating Chamber, Parliament House (State Opening) - PM's Reception (Banquet Hall, Executive Wing)		

6/12/2023	4:00 PM - 4:15 PM	INTERVIEW: TV One re: UNICEF Report	TVNZ Building, 100 Victoria Street West, Auckland		
6/12/2023	5:30 PM - 7:30 PM	ATTEND: Koi Tū: The Centre for Informed Futures Briefing Launch Evening	Koi Tū, Level 7, 18 Waterloo Quadrant, Auckland		Social Development
7/12/2023	9:00 AM - 9:45 AM	MEET: Officials - Housing	6.3EW	Multi Minister	Social Development
7/12/2023	11:00 AM - 11:30 AM	MEET: Methodist Mission Southern	5.1L EW		Social Development
7/12/2023	4:00 PM - 4:30 PM	MEET: Parliamentary Service Member Experience Team	5.1L EW		
8/12/2023	9:00 AM - 10:15 AM	VISIT: Kirikiriroa Service Centre	820 Victoria Street, Hamilton		Social Development
8/12/2023	10:30 AM - 11:40 AM	VISIT: Work and Income Hamilton Contact Centre	Levels 8 and 10, Anglesea Tower, Cnr Anglesea and Collingwood Streets, Hamilton		Social Development
8/12/2023	12:00 PM - 1:00 PM	VISIT: Bupa St Andrews Retirement Village	26 Delamare Road, Saint Andrews, Hamilton		Social Development
11/12/2023	12:00 PM - 3:00 PM	Cabinet			
11/12/2023	3:00 PM - 3:30 PM	MEET: MSD Communications and Correspondence Teams	5.1L EW		Social Development
11/12/2023	3:30 PM - 4:30 PM	MEET: MSD Officials	5.1L EW		Social Development
11/12/2023	4:45 PM - 5:15 PM	MEET: Employment Officials (MBIE)	5.1L EW		Employment
11/12/2023	5:30 PM - 6:00 PM	MEET: Hon Chhour	5.1L EW		Social Development

12/12/2023	9:00 AM - 9:30 AM	INTERVIEW: Michael Neilson (NZ Herald)	5.1L EW		Social Development
12/12/2023	4:15 PM - 4:45 PM	MEET: Child Poverty Officials	5.1L EW		Child Poverty Reduction
13/12/2023	8:00 AM - 8:30 AM	MEET: MSD CEO	5.1L EW		Social Development
13/12/2023	8:30 AM - 9:30 AM	MEET: Hon Potaka and Tūhoe	5.1L EW	Tūhoe Chair	Social Development
13/12/2023	10:15 AM - 10:45 AM	MEET: Cabinet Office	5.1L EW		
13/12/2023	11:00 AM - 11:45 AM	MEET: Community and Voluntary Sector Officials	5.1L EW		Community and Volunteer
13/12/2023	8:00 PM - 8:30 PM	MEET: Ministers Bishop & Potaka			Social Development
14/12/2023	9:30 AM - 10:15 AM	MEET: Volunteer Sector Agencies	5.1L EW		Community and Volunteer
14/12/2023	10:30 AM - 11:00 AM	MEET: MSD Officials Meeting	5.1L EW		Social Development
18/12/2023	12:00 PM - 3:00 PM	Cabinet	Cabinet Room, 10EW		
18/12/2023	3:30 PM - 4:30 PM	MEET: MSD Officials	5.1L EW		Social Development
18/12/2023	4:30 PM - 5:30 PM	MEET: Employment Officials (MBIE)	5.1L EW		Employment
18/12/2023	5:30 PM - 6:00 PM	ZOOM MEET: Hon Grigg re: Women's Portfolio Handover	ZOOM		Women (Acting)
19/12/2023	4:15 PM - 4:45 PM	MEET: Child Poverty Reduction Officials	5.1L EW		Child Poverty Reduction
20/12/2023	10:00 AM - 10:30 AM	MEET: New Zealand Food Network, Kore Hiakai Zero Hunger Collective, and Aotearoa Food Rescue Alliance	ZOOM		Social Development
20/12/2023	3:30 PM - 4:00 PM	MEET: Ministry for Women Officials	5.1L EW		Women (Acting)

21/12/2023	9:30 AM - 10:30 AM	ATTEND: Ministerial Induction: Session with Peter Boshier (Chief Ombudsman)	8.5EW		
21/12/2023	12:00 PM - 12:30 PM	MEET: Waitangi National Trust	5.1L EW	Pita Tipene (Chair), Ben Dalton (CE), Heidi Mackie (Operating Director)	Social Development
21/12/2023	3:00 PM - 3:15 PM	MEET: Marama Edwards (DCE - Māori Communities, MSD)	5.1L EW		Social Development
21/12/2023	3:15 PM - 4:15 PM	MEET: Hon Potaka and Pou Tangata	5.1L EW	Rahui Papa (Co-Chair), Lorraine Toki (Lead Advisor)	Social Development