

Hon Melissa Lee Diary Summary

1 - 31 December 2023

Disclaimer: This table shows scheduled meetings held by the Minister relating to ministerial business, which have been recorded in the Minister's diary. It does not include meetings that relate to the Minister's personal, party political, or parliamentary/constituency roles (such as time spent in the House of Representatives or at one of its select committees, as these are already matters of public record). Travel logistics are not included. It may include meetings which were in the diary but did not eventuate or were placeholders, and may not include unscheduled meetings. Where the portfolio to which a meeting relates is indicated, please note that it is possible material in another portfolio area could also have been covered during the meeting. Please also note attendees to a meeting change frequently so this table may not contain an accurate record of all attendees. Matters that may not be included in this proactive release include information that might breach the privacy of a person, relate to decisions still under active consideration by the Minister, or matters of national security, consistent with the grounds under which matters might be withheld from release under the Official Information Act 1982

Date	Schedule Time	Meeting	Location	With	Portfolio
1/12/2023	6:00 PM - 8:30 PM	Attend	Auckland	Korean Society Golf Tournament Prize Giving	Ethnic Communities
2/12/2023	12:00 PM - 1:30 PM	Attend	Auckland	NZ Chinese Association Christmas Event	Ethnic Communities
4/12/2023	9:00 AM - 9:45 AM	Ministerial meeting	Parliament Buildings	Ministry for Culture and Heritage Officials	Media and Communications
4/12/2023	9:45 AM - 9:55 AM	Ministerial meeting	Parliament Buildings	Ministry of Culture & Heritage Deputy Chief Executive and Manager of Media Policy	Media and Communications
4/12/2023	10:45 AM - 11:15 AM	Ministerial meeting	Parliament Buildings	Media and Communications Officials	Media and Communications
4/12/2023	12:00 PM - 2:00 PM	Cabinet Meeting	Parliament Buildings	Cabinet Ministers	All
4/12/2023	2:15 PM - 3:15 PM	Ministerial meeting	Parliament Buildings	Economic Development Officials	Economic Development
4/12/2023	3:30 PM - 4:15 PM	Ministerial meeting	Parliament Buildings	Ministry for Ethnic Communities	Ethnic Communities
4/12/2023	4:15 PM - 4:25 PM	Ministerial meeting	Parliament Buildings	Ministry of Ethnic Communities Chief Executive	Ethnic Communities
5/12/2023	11:00 AM - 1:45 PM	Attend	Parliament Buildings	Commission opening of Parliament	All
5/12/2023	2:30 PM - 2:45 PM	Ministerial meeting	Parliament Buildings	Indian Newslink	Ethnic Communities
5/12/2023	5:00 PM - 5:30 PM	Ministerial meeting	Parliament Buildings	Former Indonesian Ambassador to New Zealand	Ethnic Communities
6/12/2023	9:15 AM - 9:45 AM	Ministerial meeting	Parliament Buildings	Minister for ACC	ACC
6/12/2023	10:30 AM - 11:30 AM	Attend	Parliament Buildings	State Opening of Parliament	All
6/12/2023	11:45 AM - 12:45 PM	Attend	Parliament Buildings	State Opening of the 54th New Zealand Parliament Reception	All
6/12/2023	4:00 PM - 4:45 PM	Ministerial meeting	Parliament Buildings	Policy Advisors Group representatives	All

6/12/2023	7:00 PM - 7:15 PM	Ministerial meeting	Parliament Buildings	Economic Development Officials	Economic Development
6/12/2023	9:30 PM - 9:45 PM	Ministerial meeting	Parliament Buildings	Economic Development Officials	Economic Development
7/12/2023	9:30 AM - 10:15 AM	Ministerial meeting	Parliament Buildings	MBIE Officials	Media and Communications
8/12/2023	10:00 AM - 11:00 AM	Ministerial meeting	Auckland	Global India NZ representatives	Ethnic Communities
8/12/2023	6:00 PM - 9:00 PM	Attend	Auckland	Kiwi-Indian Hall of Fame 2023	Ethnic Communities
9/12/2023	10:30 AM - 11:30 AM	Ministerial meeting	Auckland	Employers and Manufactures Association Chief Executive, Auckland Chamber of Commerce CEO	Economic Development
11/12/2023	9:00 AM - 9:45 AM	Ministerial meeting	Parliament Buildings	Culture and Heritage Officials	Media and Communications
11/12/2023	10:00 AM - 10:30 AM	Ministerial meeting	Parliament Buildings	Economic Development Officials	Economic Development
11/12/2023	10:30 AM - 11:15 AM	Ministerial meeting	Parliament Buildings	MBIE Officials	Media and Communications
11/12/2023	12:00 PM - 2:00 PM	Cabinet Meeting	Parliament Buildings	Cabinet Ministers	All
11/12/2023	2:15 PM - 3:15 PM	Ministerial meeting	Parliament Buildings	Economic Development Officials	Economic Development
11/12/2023	3:30 PM - 4:15 PM	Ministerial meeting	Parliament Buildings	Ethnic Communities Officials	Ethnic Communities
11/12/2023	5:00 PM - 5:10 PM	Ministerial meeting	Parliament Buildings	Minister of Finance	All
12/12/2023	9:00 AM - 9:45 AM	Ministerial meeting	Parliament Buildings	Director of Google for Government Affairs and Public Policy in Australia and New Zealand and Google NZ Country Director	Media and Communications
12/12/2023	11:30 AM - 12:15 PM	Ministerial meeting	Parliament Buildings	News Publishers' Association	Media and Communications
13/12/2023	9:00 AM - 9:45 AM	Ministerial meeting	Parliament Buildings	Chorus	Media and Communications
13/12/2023	12:00 PM - 12:45 PM	Ministerial meeting	Parliament Buildings	Minister of Trade	Economic Development
13/12/2023	3:30 PM - 4:15 PM	Ministerial meeting	Parliament Buildings	NZME	Media and Communications
13/12/2023	6:00 PM - 7:00 PM	Attend	Wellington	Taxpayers' Union Christmas Event	All
13/12/2023	7:30 PM - 9:30 PM	Attend	Parliament Buildings	Press Gallery Christmas Event	All
14/12/2023	10:05 AM - 10:45 AM	Ministerial meeting	Online	META	Media and Communications
14/12/2023	11:30 AM - 12:15 PM	Ministerial meeting	Parliament Buildings	NZ Post	Media and Communications

14/12/2023	4:30 PM - 5:00 PM	Ministerial meeting	Parliament Buildings	NZStory	Media and Communications
16/12/2023	5:30 PM - 6:30 PM	Attend	Auckland	Sindhi sangat cultural day	Ethnic Communities
18/12/2023	9:00 AM - 9:45 AM	Ministerial meeting	Parliament Buildings	Ministry for Culture and Heritage Officials	Media and Communications
18/12/2023	10:00 AM - 10:30 AM	Visit	Wellington	Ministry for Ethnic Communities	Ethnic Communities
18/12/2023	10:45 AM - 11:30 AM	Ministerial meeting	Parliament Buildings	MBIE Officials	Media and Communications
18/12/2023	12:00 PM - 2:00 PM	Cabinet Meeting	Parliament Buildings	Cabinet Ministers	All
18/12/2023	2:15 PM - 3:00 PM	Ministerial meeting	Parliament Buildings	Economic Development Officials	Economic Development
18/12/2023	3:30 PM - 4:15 PM	Ministerial meeting	Parliament Buildings	Ethnic Communities Officials	Ethnic Communities
18/12/2023	4:15 PM - 5:00 PM	Ministerial meeting	Parliament Buildings	Export NZ and Business NZ	Economic Development
19/12/2023	11:30 AM - 12:15 PM	Ministerial meeting	Parliament Buildings	NZ Telecommunications Forum	Media and Communications
19/12/2023	12:30 PM - 1:15 PM	Visit	Wellington	Ministry of Business, Innovation & Employment	Economic Development
19/12/2023	3:30 PM - 4:15 PM	Ministerial meeting	Parliament Buildings	NZ on Air	Media and Communications
19/12/2023	4:30 PM - 5:00 PM	Ministerial meeting	Parliament Buildings	Commerce Commission	Media and Communications
19/12/2023	5:30 PM - 6:00 PM	Ministerial meeting	Parliament Buildings	ACC Officials	ACC
19/12/2023	7:30 PM - 8:00 PM	Ministerial meeting	Parliament Buildings	National Party Ministers	All
19/12/2023	8:15 PM - 9:00 PM	Ministerial meeting	Parliament Buildings	Minister for ACC	ACC
20/12/2023	9:00 AM - 9:15 AM	Ministerial meeting	Parliament Buildings	Regional News Network	Media and Communications
20/12/2023	10:30 AM - 11:15 AM	Ministerial meeting	Parliament Buildings	Television New Zealand	Media and Communication
20/12/2023	12:00 PM - 12:45 PM	Ministerial meeting	Parliament Buildings	Crown Infrastructure Partners	Media and Communications
20/12/2023	3:00 PM - 3:30 PM	Ministerial meeting	Parliament Buildings	Parliament Under Secretary	Media and Communications
20/12/2023	3:30 PM - 4:15 PM	Ministerial meeting	Parliament Buildings	Radio NZ	Media and Communications
21/12/2023	11:30 AM - 12:15 PM	Ministerial meeting	Parliament Buildings	Meeting with Warner Bros Discovery representatives	Media and Communications