Gaynor Bradfield

From:

Amy White

Sent:

Monday, 2 July 2018 7:39 PM

To:

Katherine Silvester

Cc:

9(2)(4)

Subject:

RE: Due diligence briefing [IN CONFIDENCE] [SEEMAIL] [IN-CONFIDENCE]

Hi Katherine

Thanks for this - yes I am happy to work in the visa and security clearance issues.

We are waiting for feedback from the providers our HR folks are working with in terms of timelines, but the advice has been to allow for two weeks as a guide. Because we're still waiting on some info to fill in the gaps, I'm afraid I may not have a new draft ready for Kim to sign off by 9am. Let me know if this poses a problem and we can try to get a version that's closer to final to you later on.

Will be good to catch up tomorrow.

Cheers

Amy

From: Katherine Silvester [mailto. 4(2)(a)

Sent: Monday, 2 July 2018 4:39 PM

To: Amy White Cc: $9(2)(a^2)$

Subject: KE: Due alligence briefing [IN CONFIDENCE] [SEEMAIL] [IN-CONFIDENCE]

Thanks Amy,

I've got Kim booked in to look at this at 9am tomorrow. In the meantime I will also send on to Murray in case he has anything to add. Briefing looks good to me, though wondering whether it would be worthwhile also adding:

a note about international based candidates requiring more time for checks – if this is the case and is a reason for the time requirements??

- clarifying whether the providers will also look at social media communications/reputation as part of their process or whatever the approach is they recommend or you may want to handle this in the discussion with the Minister?
- our findings to date re immigration visa
- anything we need to add re security clearance? given it was mentioned at the meeting last week

Also - do you know when is your GDS officials meeting this week? Not in my diary but will get Jill plugged back into this.

Thanks Amy, and if you have another draft before 9am tomorrow do send through and I'll give Kim the latest.

Cheers,

Katherine

From: Amy White [mailto:Amy.White@dia.govt.nz]

Sent: Monday, 2 July 2018 4:17 p.m.

To: Meredith Atkinson; Juanita Te Kani [SSC]; Katherine Silvester

Cc: 9/2)(a)

Subject: Due unigence briefing [IN CONFIDENCE] [SEEMAIL]

Kia ora

This is a rough and ready draft that steps out timelines for two approaches to due diligence checks.

Juanita, I'd be especially keen to know if I've captured SSC's views and our conversations accurately, and if I'm missing anything.

Katherine, please let me know MBIE's thoughts as well. For the time being I have removed the bits about the follow-up communications to candidates, and we can provide that advice through with a separate memo.

We are aiming for signout by close of play tomorrow with some information still to come.

Ngā mihi

Amy

Leonie Parminter

Sent: Amy White

Tuesday, 3 July 2018 9:23 AM

Ţ0: Juanita Te Kani [SSC]; Katherine Silvester; Meredith Atkinson

Subject: ဂ္ဂ RE: Revised briefing [IN CONFDIENCE] [SEEMAIL] 15 CE Saphron Powell [SSC]

Thanks, Juanita, for the suggestions – happy to incorporate those

as well. It's just that we wouldn't be able to use those insights in the interview process. Hope that clears things up. Just one point to clarify – we are proposing to use an external provider to do ref checks and assessments in option 2

I'll be sure to follow up post the discussion with the Minister on Thursday and sing out if there are other questions.

Cheers

Amy

From: Juanita Te Kani [SSC] [mailto:Juanita.TeKani@ssc.govt.nz]

Sent: Tuesday, 3 July 2018 8:31 AM

To: Amy White; Katherine Silvester; Meredith Atkinson

(سالتا) ٤ Saphron Powell [SSC]

Subject: Kc. nevised briefing [IN CONFDIENCE] [SEEMAIL]

[IN-CONFIDENCE]

Thanks for the opportunity to review the paper.

I have a couple of suggested changes as follows:

- about options) Paragraph 2 m (2) (re-word slightly) from the ... State Services Commission, and are reflected in Q(x)(x) to you. (I think this better reflects our advice to you
- availability Paragraph 6 - you may want to put a caveat around the timeframe eg - subject to external provider
- Paragraph 9 (re-word slightly) SSC suggested that this option would give you...
- undertaking the necessary checks, and not using an external provider Paragraph 10 and Option Two - you might just want to make it clearer that this option would mean officials
- clearance process) so you may want to amend paragraph 17 accordingly. role, we suggest that you work with NZSIS to seek advice about possible timing (GCSB is not involved in the Clearances – SSC co-ordinates the clearance process for Public Service Chief Executives. In relation to this

Juanita Ngā mihi,



Juanita Te Kani | Director

State Services Commission | Te Kawa Mataaho

(4)(4)

email: juanita.tekani@ssc.govt.nz

www.ssc.govt.nz | www.govt.nz



From: Amy White [mailto:Amy.White@dia.govt.nz]
Sent: Monday, 2 July 2018 7:53 PM

To: Juanita Te Kani [SSC] < Juanita. TeKani@ssc.govt.nz >; Katherine Silvester < Katherine. Silvester@mbie.govt.nz >;

Meredith Atkinson < Meredith. Atkinson@dia.govt.nz> Cc: q(z)(a)

Subject: Revised briefing [IN CONFDIENCE] [SEEMAIL]

Hi all:

A few revisions in highlighted sections towards the back under "other issues".

Katherine, can you please let me know if this covers your questions?

need to reach out directly to GCSB or SIS in the short term...) Juanita, am I right in thinking that advice on security clearances can come from SSC and DPMC? (As in, we don't

Cheers & thanks

Amy

with any attachments. Please treat the contents of this message as private and in-confidence. Caution: If you have received this message in error please notify the sender immediately and then delete this message along

From:

Sent:

9(22)(01)

Subject:

See below in regards to the CTO Role.

Nga mihi

alestu)

Office of Hon Clare Curran | Minister for Broadcasting, Communications and Digital Media | Minister for Government Digital Servces |
Associate Minister for ACC | Associate Minister of State Services (Open Government) | Private Bag 18041 | Parliament Buildings | Wellington |
6160

Clare

From:

Sent:

ᄗ

4(2)(a)

Wednesday, 4 July 2018 1:34 PM

Kate MacDonald; 9(2)(4)

; Amy White;

9(2)(4)

Subject:

RE: Amended letters for CTO candidates [IN-CONFIDENCE:RELEASE EXTERNAL] Katherine Silvester; Jill McKenzie

Ok great! Sending out now ©

Thanks

9(2)(4)
POLICY ADVISOR

Digital Economy

Commerce, Consumers & Communications Branch

Building, Resources and Markets | Ministry of Business, Innovation & Employment

9(2)(4)

From: Kate MacDonald

9(2)(4)

Sent: Wednesday, 4 July 2018 12:47 p.m. **To:** ૧(૨)(գ) ; Amy

Katherine Silvester; Jill McKenzie

To: ੧(2)(4) Katherin (ことの) Katherin (ことの) (Amended letters for CTO candidates [IN-CONFIDENCE:RELEASE EXTERNAL]

Hello,

She's happy with the text so can we send all the letters out – including the earlier ones to q(t) and q(t), too.

Also, a bit tense over the ones to the $\mathcal{A}(\mathcal{L})\Theta$ soing out earlier, so can we make sure we get those off asap – I know you said 3pm for comments, but seeing as she's happy with them, can we send them now?

Thanks all

From: るべら

Sent: Wednesday, 4 July 2018 11:56 AM

(12)(a)

9(2)(0)

; Amy White <

Kate MacDonald

Katherine Silvester

9(2)(4)

Subject: Amended letters for CTO candidates [IN-CONFIDENCE:RELEASE EXTERNAL]

>; Jill McKenzie

today, so please send me any comments by **3pm.** Most important is making sure we've captured everything we need to Please see the attached document with three amended letters to CTO candidates. We would like to send these out in the letter to the shortlisted candidates

Thanks 😊

Meredith Atkinson ってってん) Wednesday, 4 July 2018 4:25 PM

From: Sent:

헍

Kate MacDonald

Subject: interview questions used last time

Afternoon

I wondered if you could lay your hands on the questions asked last round so that we can build a new draft pack for the Minister?

Thanks

≤.

45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | www.dia.govt.nz Te Tari Taiwhenua | Department of Internal Affairs DD: 04 494 5778 | Extn: 5778 | Mobile: $^{\circ}$ ($^{\circ}$ ($^{\circ}$) ($^{\circ}$) Meredith Atkinson | HR Business Partner SST and S&G | Pūmanawa Tangata Human Resources

Contact us at AskHR@dia.govt.nz or call extn 5311 (or 04 495 9311)



From:

Jill McKenzie \(\2\)(<DigitalNZ@mbie.govt.nz> 1(2)(9) on behalf of Digital NZ

ö Sent: Wednesday, 4 July 2018 4:45 PM

Kate MacDonald Amy White; ってんとくなう ; Katherine Silvester; Kim Peacock FW: Chief Technology Officer next steps [UNCLASSIFIED]

Subject:

Importance: High

FYI - from & 4 (1) (~)

≌

From: 59 (2) (A)

Sent: Wednesday, 4 July 2018 4:31 p.m.

To: Digital NZ

Subject: Re: Chief Technology Officer next steps [UNCLASSIFIED] Importance: High

Kia ora

٥٩ (٦) (٩)

On 4 Jul 2018, at 12:15 pm, Digital NZ < Digital NZ @mbie.govt.nz > wrote:

NIG OI d

Many thanks for your application for the role of Chief Technology Officer for New Zealand

be in touch shortly to arrange this. Interviews will be set for 10 July 2018. We are pleased to inform you that you have been selected for an interview and Hon Clare Curran's office will

Could you please advise the best phone number for the Minister's office to reach you on?

and Chief Executive of Department of Internal Affairs, and a representative from the Prime Minister's office. arrangements can be made. The interview panel will be Hon Clare Curran, wish to attend the interview in person please talk with the Digital Economy team as soon as possible so Advisory Group on Digital Economy and Digital Inclusion, Colin MacDonald – Government Chief Digital Officer If you are not based in Wellington, the Minister's office will arrange a videoconference. Alternatively if you くらりくとして Chair of the

Additional information

for you to fill out which provide authorisation from you for us to conduct these checks. considered by the Prime Minister and Minister Curran. We will be in touch later this week with some forms diligence to appoint a CTO and, should you be successful in your application, for your appointment to be We will shortly require some further information from you. This information is part of conducting due

passport or other identity documents. We would be grateful if you could also attach copies of your qualifications and a copy of your driver's licence,

number, and time zone. We may not contact all referees at this time. speak to your experiences and character, stating their: name, title, relationship to you, email, telephone We would like to contact your referees over the next fortnight. Please provide us with six referees who can

before appointment. For example this could include any potential conflict of interest. ahead of the interview, which could impact the suitability of your appointment, or would need resolution Could you also respond and let us know if there are any events, matters or circumstances you wish to raise

regarding this process confidential until the Minister is able to make her announcement. The CTO is a high profile appointment, and as such, we would appreciate if you would keep information

If you have any questions about the forms or the process please let us know. We will handle all information collected in accordance with the Privacy Act 1993 and the Official Information Act 1982

Nāku iti noa, nā,

Digital Economy team

From:

Sent: To:

9(2)(4)

Thursday, 5 July 2018 7:11 AM

I L

Kate MacDonald

Subject: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Morning,

through the contact details. was the Minister's diary people calling him or us – let me know what you think. If it's better from your side I'll send interview might take place so we can pass that on to him in case it's helpful? I'm not sure if it would be more helpful if it One of the candidates is really keen to come over from $q(v_k)$ Do you have any indication of what time of the day the based candidate is actually in $\mathfrak{s}(\mathfrak{l})$ (a) that day, but may rearrange – will update you on his decision soon. Looks like two of the candidates based overseas at the moment are happy to proceed with a video interview. One NZ

Thanks

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9(1)(4)

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(5×2)b

Thursday, 5 July 2018 7:20 AM

Sent:

From:

Kate MacDonald

Subject: RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Sorry I misread — one wants to fly from ょり (し)(*)

on the afternoon of the $11^{
m th}$. Is there any flex in holding his interview in person in the afternoon of the $11^{
m th}$ when he One other question – the usually NZ based candidate who will be in sq(1) 6) on the 10th, will be back in the country lands, or is the calendar too packed?

Thanks

From: 4(2)(4)

Sent: Thursday, 5 July 2018 7:11 a.m.

To: 'Kate MacDonald'

Subject: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Morning,

through the contact details. was the Minister's diary people calling him or us – let me know what you think. If it's better from your side I'll send interview might take place so we can pass that on to him in case it's helpful? I'm not sure if it would be more helpful if it One of the candidates is really keen to come over from 4(t) (Do you have any indication of what time of the day the based candidate is actually in seq (ι) (ι) that day, but may rearrange – will update you on his decision soon. Looks like two of the candidates based overseas at the moment are happy to proceed with a video interview. One NZ

Thanks

9(2)(4)
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From:

ब्रिटिटी(क्)

Thursday, 5 July 2018 9:57 AM

ᅙ

Kate MacDonald

Subject:

RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

 $\mathfrak{sq}(\mathcal{C})$ (so) is the one in $\mathfrak{q}(\mathcal{C})$. No worries – I'll let him know. He mentioned he might just reschedule the $\mathfrak{sq}(\mathcal{C})$ (a) trip

so I'll let you know what he chooses. A(t) but hasn't confirmed if he is or not.

2/2/4)

POLICY ADVISOR

Digital Economy

Commerce, Consumers & Communications Branch

Building, Resources and Markets | Ministry of Business, Innovation & Employment

From: Kate MacDonald

Sent: Thursday, 5 July 2018 9:51 a.m. To: າ(2)ເຈົ້າ

Subject: RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

phone/video interview? And sorry, are we talking about 4(2) or 4(2) for this (2) one? The Minister's heading home on the afternoon of the 11th, so it doesn't work for her. Can we just lock him in for a

Also, the times scheduled in on Tues are:

8.30-9.30

10.00-11.00

11.30-12.30

2.00-3.00

These are flexible though – we can change them, especially if most are videos in different time zones.

9(2)6)

Sent: Thursday, 5 July 2018 7:20 AM

To: Kate MacDonald 9(2)(G)
Subject: RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Sorry I misread – one wants to fly from . 9 (1) (~)

lands, or is the calendar too packed? on the afternoon of the 11th. Is there any flex in holding his interview in person in the afternoon of the 11th when he One other question – the usually NZ based candidate who will be in $\ell(2)$ (a) on the 10th, will be back in the country

From: $4(2 \times 6)$ Sent: Thursday, 5 July 2018 7:11 a.m.

To: 'Kate MacDonald'

Subject: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Morning,

through the contact details. was the Minister's diary people calling him or us – let me know what you think. If it's better from your side I'll send interview might take place so we can pass that on to him in case it's helpful? I'm not sure if it would be more helpful if it One of the candidates is really keen to come over from q(n). Do you have any indication of what time of the day the Looks like two of the candidates based overseas at the moment are happy to proceed with a video interview. One NZ based candidate is actually in $\mathfrak{A}(\mathfrak{l})(a)$ that day, but may rearrange – will update you on his decision soon.

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From:

Sent:

헎

Thursday, 5 July 2018 10:07 AM

Kate MacDonald

Subject: RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Just confirmed with 4(0) that she will organise her own travel over for the day. She's going to organise that today and let me know her travel details so we can slot her into one of the interview times.

4(1k)didn't mention anything about coming over and provided his timezone so assuming he's good with a VC interview. I'll go back and just confirm that with him so we're all on the same page.

Also – we got two new requests for feedback. One from A(y)

and one from a(2) (c)

(2)(a)

Digital Economy POLICY ADVISOR

Building, Resources and Markets | Ministry of Business, Innovation & Employment Commerce, Consumers & Communications Branch

From: Kate MacDonald

(2)(a)

Sent: Thursday, 5 July 2018 10:00 a.m. **To:** 9(2) (4)

Subject: RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Cool. And $q(\iota)$ (*) and $q(\iota)$ are video links? Or is $q(\iota)$ (*) still not sure?

65X67

Sent: Thursday, 5 July 2018 9:57 AM

To: Kate MacDonald 9(2)(4)

Subject: RE; CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

so I'll let you know what he chooses. 9 (2) (a) is the one in \mathfrak{A} \mathfrak{B} No worries – I'll let him know. He mentioned he might just reschedule the $\mathfrak{A}(\mathcal{A})$ rip

9(1) wants to come over from 9(1) but hasn't confirmed if he is or not

(5)(2)

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Building, Resources and Markets | Ministry of Business, Innovation & Employment Commerce, Consumers & Communications Branch

From:

Sent: Hon Clare Curran
Thursday, 5 July 2018 10:12 AM
Kate MacDonald
FW: CTO questions

Subject:

Attachments: Questions for CTO interview.docx

From: १(२)(५) [mailto 4(1)(६) Sent: Thursday, 5 July 2018 10:00 AM To: Hon Clare Curran <Clare.Curran@parliament.govt.nz>

Subject: CTO questions

Hi Clare,

Suggested questions attached. A few quite challenging ones, but hopefully these will create some deeper understanding of who they

FYI. I asked へ(い)(4) to provide the questions in relation to the candidates Kaupapa Maori views/understandings.

Best wishes

Questions for CTO interview

- Digital Economy & Digital Inclusion, which camp do you most comfortably sit? Why?
- 2 Define your thoughts about the relationship between technology and people in the next 2-5 years?
- ယ In your view is technology mostly used for good? Or for bad?
- 4 Do you believe Google & Amazon are now more influencial to the majority of people than the state? Why?
- Ġ gains in the next 5 years? What technology do you think will generate the biggest productivty
- 6 Which technology do you think will give the biggest inclusion gains?
- 7 are you most comfortable? Why? On the continuim between Government and the Private sector where
- What is your most impactful professional accomplishment?
- What has been your most challenging project this year?
- 10. What resources do you use to stay current and to learn?
- 11. How do you measure your own success?
- 12. How did your career path lead you to this role?
- 13. What is one thing you would want to change about the role description?
- 14. What, if any aspects of the CTO role made you question your suitability?
- 15. What is your comfort level in front of media, in social media and on
- 16. What do you feel is the less understood, but most impactful technology of our time? (this could be positive or negative impact)
- 17. If a child asked you what you do as the CTO of New Zealand, what would you say?
- 18. Do you believe you can make a real (positive) impact as the CTO in one year?
- 19. Have you engaged with the indigenous peoples in your own country, or in others? If so, tell us about that?
- You will be aware by now that Maori are a key part of NZ society and regarding your ability to create opportunities that measurably and that Te Tiriti O Waitangi is a founding document. How prepared are you positively impact Maori? What else would you need to be effective?

From:

Sent:

Subject:

Thursday, 5 July 2018 10:43 AM

9(2)(4

1.1

Kate MacDonald

RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Hi Kate,

with Mytimezones Confirming 9(1)(4) will need to be a video interview please, and he's requested a time later in the day to work

Thanks

POLICY ADVISOR

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Building, Resources and Markets | Ministry of Business, Innovation & Employment

From: Kate MacDonald 1(2)(4)

Sent: Thursday, 5 July 2018 10:08 a.m. To: ໑(ບ)໒໑)

Subject: RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

Ok, all interesting intel – thank you!

9(2X4)

from: Sent: Thursday, 5 July 2018 10:07 AM

To: Kate MacDonald 9(2)(4)

Subject: RE: CTO people wanting to come to NZ [IN-CONFIDENCE:RELEASE EXTERNAL]

let me know her travel details so we can slot her into one of the interview times. Just confirmed with $\P(1)$ (a) that she will organise her own travel over for the day. She's going to organise that today and

ધ(૧) didn't mention anything about coming over and provided his timezone so assuming he's good with a VC interview l'll go back and just confirm that with him so we're all on the same page.

Also – we got two new requests for feedback. One from $\mathfrak{A}(\mathcal{V})$ (A) ັ; and one from ૧(૫) (๑)

1(2)(4)

Digital Economy POLICY ADVISOR

Commerce, Consumers & Communications Branch

Building, Resources and Markets | Ministry of Business, Innovation & Employment

9(2Xa)

Thursday, 5 July 2018 2:48 PM

Kate MacDonald

Sent:

From:

Subject:

(2Xa)

Details for CTO interview set ups [IN-CONFIDENCE:RELEASE EXTERNAL]

Hi Kate,

To confirm – here's the tentative time slots we just spoke about but in a nice table:

			would prefer		
			which he		
			could ask		
			contact you		
			when you		
۹ (۵(۲)	م(ک) (م)	م(٦)(٩)	2-3pm OR 3:30-4:30 —	Video	9 (2)6)
	a Copy				
	مر (بر / رد / »	4 9 (2)	12:30pm		(4)h)
n/a		()()	11:30-	In person	
م(ك)(م)	2 (2) (n)	प(U) (a)	10-11am	Video	2(2)(0)
2	a(c/ (*)	ط(رازم)			A (7)(4)
n/a	2/01/1	(1)(1)	8:30-9:30am	in person	
video interview					
Location during	Email	Phone	Time Slot		

video interviews (room 1.12). Could you please liaise with 1 ((2)%) about the details of setting up the call (and if it will be him none of the candidates have been told of their time slot yet. Also, DIA have a room secured for the 10th for the I'll leave it with the office now to get in touch with the four to confirm their time slots, and logistics for the two that will be in Wellington. I've given 102X4 a heads up that he will be in the morning so he can confirm his flights, but apart from Zoom) – DIA might be able to set it up earlier and get the links ready to go out when you contact the candidates using

Ok off for the day now but back in tomorrow to answer any Qs ©

Thanks,

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Kate MacDonald on behalf of C Curran (MIN)

Thursday, 5 July 2018 3:37 PM

Sent: From:

Subject:

CTO interview time (z) (a)

Dear ላ(ጊ)(๑)

Wellington on Tuesday 10 July 2018 at 8.30 - 9.30. Hon Clare Curran would like to invite you to an interview for the Chief Technology Officer role here in

get here, so please allow time for this. Once you report to reception, a member of the Minister's staff will come down to escort you to the Minister's office. The interview will be held in the Beehive, in Minister Curran's office. You will need to go through security to

Prime Minister's office. One of the Minister's staff will be present to take notes. The interview panel will be Minister Curran, (12)(4) Colin MacDonald, and Rajesh Nahna from the

on Tuesday. Many thanks for your application for the role of Chief Technology Officer and we look forward to meeting you

Kind regards

Kate

Kate MacDonald

Private Secretary Government Digital Services
Office of the Hon Clare Curran, Minister for Government Digital Services
Tel: 04-817, 8862 | Mobile: 9(2)(3) | Room 4.5L Executive Wing | Private Bag 18 888 | Parliament Buildings | Wellington 6160



From:

Sent:

Kate MacDonald on behalf of C Curran (MIN)

Thursday, 5 July 2018 3:37 PM

Subject:

2 (2)(a

CTO interview time

Wellington on Tuesday 10 July 2018 at 10.00 to 11.00 (NZ time). Hon Clare Curran would like to invite you to an interview for the Chief Technology Officer role here in

come down to escort you to the Minister's office. get here, so please allow time for this. Once you report to reception, a member of the Minister's staff will The interview will be held in the Beehive, in Minister Curran's office. You will need to go through security to

Prime Minister's office. One of the Minister's staff will be present to take notes. The interview panel will be Minister Curran, 9(2)(4) , Colin MacDonald, and Rajesh Nahda from the

on Tuesday. Many thanks for your application for the role of Chief Technology Officer and we look forward to meeting you

Kind regards

Kate MacDonald

Private Secretary Government Digital Services
Office of the Hon Clare Curran. Minister for Government Digital Services
Tel: 04-817_8862 | Mobile: 1(2)(4) Room 4.5L Executive Wing | Private Bag 18 888 | Parliament Buildings | Wellington 6160



Kate MacDonald on behalf of C Curran (MIN)

Thursday, 5 July 2018 3:39 PM

Sent: From:

Subject: CTO interview time

Dear q(心)(A)

role on Tuesday 10 July 2018 at 12.30 - 1.30 (NZ time). I believe this will be ((2)(4) Hon Clare Curran would like to invite you to take part in a video interview for the Chief Technology Officer ارس (مر) time for

The interview will be held through Zoom video conferencing. You will be sent a link tomorrow.

Prime Minister's office. The interview panel will be Minister Curran, One of the Minister's staff will be present to take notes. ٩(٦)(۵)-Colin MacDonald, and Rajesh Nahda from the

Many thanks for your application for the role of Chief Technology Officer and we look forward to meeting you on Tuesday.

Kind regards

Kate MacDonald

Private Secretary Government Digital Services

Office of the Hon Clare Curran. Minister for Government Digital Services
Tel: 04-817 8862 | Mobile 7(2)(4) Room 4.5L Executive Wing | Private Bag 18 888 | Parliament Buildings | Wellington 6160

Kate MacDonald on behalf of C Curran (MIN)

Thursday, 5 July 2018 3:40 PM 々 (ん)(~)

Sent:

From:

Subject: CTO interview time

role on Tuesday 10 July 2018 at 2.00 – 3.00 (NZ time). I believe this will be 4(2)(6)Hon Clare Curran would like to invite you to take part in a video interview for the Chief Technology Officer 4(૫) (~) time

The interview will be held through Zoom video conferencing. You will be sent a link tomorrow.

Prime Minister's office. One of the Minister's staff will be present to take notes. The interview panel will be Minister Curran, のつ Colin MacDonald, and Rajesh Nahda from the

Many thanks for your application for the role of Chief Technology Officer and we look forward to meeting you on Tuesday.

Kind regards

Kate MacDonald

Private Secretary Government Digital Services
Office of the Hon Clare Curran, Minister for Government Digital Services

Tel: 04-817 8862 | Mobile: 9(2)(a) | Room 4.5L Executive Wing | Private Bag 18 888 | Parliament Buildings | Wellington 6160

From:

くとととろ

Sent:

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Thursday, 5 July 2018 3:55 PM

Raj Nahna Kate MacDonald

Subject:

Interview times for Tuesday 10 July

Kia ora Raj

See below the names and times for the Interviews for the CTO on Tuesday 10 July

2.00 - 3.00pm	12.30 - 1.30pm	10.00 - 11.00am	8.30 – 9.30am
Via zoom video conference	Via zoom video conference	4.5L EW	4.5L EW

A briefing pack will be provided to you tomorrow.

Thanks

Nga mihi

(1)Xa)

Office of Hon Clare Curran | Minister for Broadcasting, Communications and Digital Media | Minister for Government Digital Servces | Associate Minister for ACC | Associate Minister of State Services (Open Government) | Private Bag 18041 | Parliament Buildings | Wellington |

(2X9)

From:

Sent:

0.

Subject:

Kia ora (⟨z)♠)

closing the divides, and the CTO, when appointed, will be doing a lot of consultation with interested parties on key those two groups. issues and the Minister would really value (0,0)diary, unfortunately she is not in a position to meet with you. Both the DEDI group, working on digital inclusion and On behalf of Hon Clare Curran, thank you for your email and offer of assistance. Given the pressure on the Ministers > being involved in the discussions that will be occurring with

touch when the consultation begins The digital rights working group will also be consulting and we will pass your name along to the group so they can be in

Thanks again for writing.

Nga mihi

9(2)(0)

Associate Minister for ACC | Associate Minister of State Services (Open Government) | Private Bag 18041 | Parliament Buildings | Wellington | Office of Hon Clare Curran | Minister for Broadcasting, Communications and Digital Media | Minister for Government Digital Servces

9(2)(1)

Hi Minister,

Hope you're well! My name is I

((2)(a)

innovation while standing up for our rights online and fighting for a fairer, safer internet. role as potentially transformative for NZ in this space, if the right person is found who can encourage I wanted to touch base and reach out in general, but specifically in relation to the CTO appointment. We see the

close relationship to our parent organisation ((a)(4) who are well connected internationally, especially in politics and technology circles, and my funding for this role comes from the candidate if there is no one lined up . As well as being a community of over 150,000 New Zealanders we have a I would love to catch up to discuss our desires for the role, and want to extend an offer to help find the right connected and passionate about improving things on the internet. 9(2)(4) who are equally

Also if there is anything else I can be of help with (we are very interested in the digital rights framework for instance) please let me know.

Cheers,



Meredith Atkinson

Friday, 13 July 2018 8:02 AM ۹(2)(م)

Sent: From:

Kate MacDonald

ᇊ Amy White; 1(2)(a)

Attachments: Subject: Draft email - CTO.docx next phase - testing

Importance: High

Morning Kate

one out to લાગું and નાના asap this morning. As discussed here are the draft email responses. Can I please get your feedback on these asap as we need to get the

want to get the information from Cerno. There are two options really: Amy and I briefed the Cerno consultant yesterday afternoon. One of things we need to find out is how Minister will

- She can wait for their written report which might take 2 weeks
- She could have a verbal briefing (from us or them) and then get the written report later. This could happen as soon as the testing for both people is completed.

Btw it's best practice to present or (E) ople at once.

Let me know your thoughts – I will liaise with MBIE re the messages once they're blessed

Meredith Cheers

Meredith Atkinson | HR Business Partner SST and S&G | Pūmanawa Tangata Human Resources
Te Tari Taiwhenua | Department of Internal Affairs 9(こ)(4)

45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | www.dia.govt.nz

Contact us at AskHR@dia.govt.nz or call extn 5311 (or 04 495 9311)



Draft emails

Next stage Cerno (to | 4(1)/9) and 4(1)/9)

in touch with you to outline the testing process and make the arrangements. are pleased to advise that you will be progressing to the next stage, which is psychometric testing and capability assessment, with our providers Cerno. A consultant from Cerno will be Thank you for attending the interview with Minister Curran and her panel on Tuesday. We

agree for us to release your job application documents (CV and application letter) to Cerno. To support this step of the process can you please let us know asap by return email that you

Kind regards

Digital NZ team

Post interview NO (to 4 (1) (a) and 4(1)(a)

are now considering the next phase of the process and will be in touch with you mid to late Thank you for attending the interview with Minister Curran and her panel on Tuesday. We

Kind regards

Digital NZ team

Keeping the km a bit longer

considering the next phase of the process and will be in touch with you mid to late next Thank you for your patience while we work through the selection process. We are now

Kind regards

Digital NZ team

Meredith Atkinson

Friday, 13 July 2018 8:31 AM

Sent:

From:

증

Amy White; Kate MacDonald

Subject: RE: next phase - testing

Would she want it from officials or from the consultant do you think?

From: Kate MacDonald

Sent: Friday, 13 July 2018 8:20 AM To: Meredith Atkinson

Cc: Amy White;

Subject: RE: next phase - testing

Those letters all look good to me – you have my blessing to go ahead and send!

In terms of the Cerno information, I will ask the Minister but I can guarantee she'll want to know early, so she'll want a verbal briefing.

Cheers,

ᄌ

Sent: Friday, 13 July 2018 8:02 AM From: Meredith Atkinson [

To: Kate MacDonald <

Cc: Amy White

Subject: next phase - testing

Importance: High

Morning Kate

one out to I As discussed here are the draft email responses. Can I please get your feedback on these asap as we need to get the 9(2)(4) sap this morning.

want to get the information from Cerno. There are two options really: Amy and I briefed the Cerno consultant yesterday afternoon. One of things we need to find out is how Minister will

- She can wait for their written report which might take 2 weeks

soon as the testing for both people is completed. She could have a verbal briefing (from us or them) and then get the written report later. This could happen as

Btw it's best practice to present on Apply ple at once.

Let me know your thoughts – I will liaise with MBIE re the messages once they're blessed

Meredith

Meredith Atkinson

9(2)(4

Friday, 13 July 2018 1:59 PM

Kate MacDonald

Sent: To:

From:

Cc: Amy White
Update for the Minister

What's underway:

- Criminal convictions checks (will update Monday on progress)
- Qualifications
- Referee checks
- Media presence search

Cerno are commencing the psychometric testing and will book in capability assessment (including a media scenario test) for next week (time zones allowing)

has recently done some Cerno testing and we are able to reuse some of this for our process.

Background checking so far:

45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | www.dia.govt.nz Te Tari Taiwhenua | Department of Internal Affairs

Contact us at AskHR@dia.govt.nz or call extn 5311 (or 04 495 9311)



Meredith Atkinson

Friday, 13 July 2018 2:17 PM

Kate MacDonald

Sent: From:

Subject:

Attachments:

FW: References

Hi Kate

Copies of first two refs as discussed

Meredith

From: s9(2)(a)

Sent: Friday, 13 July 2018 1:48 PM To: Meredith Atkinson

Subject: References Cc: Danielle Steiner

Good afternoon Meredith,

Please find attached two completed references, one each for

البارد) ماريارد)

As mentioned we will give you an update on Monday in relation to the other probity checks.

Have a good weekend.

Best regards,





JacksonStone & Partners

www.jacksonstone.co.nz (1/(2)/(4)

+64 4 550 8000 W

Level 12 JacksonStone House, 11 Hunter Street, Wellington. PO Box 25177,

Wellington 6146. New Zealand.

CFR Global Executive Search

Meredith Atkinson

V

Tuesday, 17 July 2018 5:50 PM

From: Sent:

Subject:

Kate MacDonald

Update for Minister

Attachments:

2(2)(4)

Importance:

High

Hi Kate

- Attached are the most recent referee reports
- I will be getting an update from the Recruiter tomorrow re other background checking
- I am also expecting to hear from the Cerno consultants as they should finish the capability testing tomorrow

Can we also talk tomorrow about setting up the verbal briefing for her from the consultants

regards Meredith

45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | www.dia.govt.nz Meredith Atkinson | HR Business Partner SST and S&G | Pūmanawa Tangata Human Resources Te Tari Taiwhenua | Department of Internal Affairs D

Contact us at AskHR@dia.govt.nz or call extn 5311 (or 04 495 9311)



Sent: From:

Kate MacDonald Tuesday, 17 July 2018 6:09 PM Hon Clare Curran

Attachments: Subject: CTO due diligence

Importance:

High

Hi Minister

Here are the new referee checks for the CTO candidates.

completed. Tomorrow the recruiters will be providing an update on the background checking; and the capability testing should be

tomorrow to get some time in your diary. Once you are back, the consultants would like to give you a verbal briefing on the candidates, so we'll work with I along

Cheers

Sent with BlackBerry Work (www.blackberry.com)



From: Sent:

<u>..</u>

Subject:

Kate MacDonald Wednesday, 18 July 2018 5:12 PM Hon Clare Curran CTO update Wed 18 July

Hello,

Below is an update on the CTO due diligence process.

Meredith Atkinson (2)(a)

Thursday, 19 July 2018 8:13 AM

Sent: From:

Kate MacDonald

Subject: FW: Further references

9(2)(0)

Attachments:

needed As discussed here are the final 2 ref checks. Note that there are 3 other refs for each person that could be done if

Happy to discuss

Meredith

From:
Sent: Thursday, 19 July 2018 7:39 AM
To: Meredith Atkinson
Subject: Further references

Morning Meredith,

Please find attached the third references, one for each of

Best regards,

JacksonStone & Partners

www.jacksonstone.co.nz (4)(4) FIDD

P +64 4 550 8000 W

Level 12 JacksonStone House, 11 Hunter Street, Wellington, PO Box 25177,

Wellington 6146. New Zealand.

JacksonStone

CFR Global Executive Search

From:

Sent:

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Subject:

Attachments:

Kate MacDonald
Thursday, 19 July 2018 8:20 AM
Hon Clare Curran
CTO: further references $\mathfrak{q}((\lambda)(a)$ Jul2018.docx

Another two references.

Kate Cheers,

Meredith Atkinson (9(2)
Tuesday, 24 July 2018 9:27 AM
Kate MacDonald
A(2)(4)
Amy White;

ö Sent: From:

קנדוחg back to people

Subject:

Hi Kate

You were going to check with the Minister last night re getting back to the Q_{20} erviewees and the Q_{20} old? What is she wanting to do?

Cheers

Meredith







sender and delete the message and any attachment from your computer. advised that you have received this message in error and that any use is strictly prohibited. Please contact the Employment. This message and any files transmitted with it are confidential and solely for the use of the intended recipient. If you are not the intended recipient or the person responsible for delivery to the intended recipient, be Any opinions expressed in this message are not necessarily those of the Ministry of Business, Innovation and

Colin MacDonald

Tuesday, 24 July 2018 12:57-PM

Kate MacDonald

((2)(a)

Re: CTO meeting on Mon 31 July - potential new time

Absolutely!

Subject:

ö Sent: From:

ပ္ပ

Sent from my mobile device

On Tue, Jul 24, 2018 at 12:25 PM +1200, "Kate MacDonald" < (۴)(ع) ۹

~~> wrote:

Hi Colin,

Cheers,

Kate

Tuesday, 24 July 2018 1:37 PM

헎 Sent: From:

Attachments: Subject:

> in confidence: Assessment reports Kate MacDonald

(سارسا)

Importance:

High

Hi Kate

destroyed. any questions. Following the panel deliberations all assessment materials should be collected up and confidentially We should also ensure that the reports are provided to the panel in enough time that they can review prior and form that she can get any further clarification and insights to support either further interview or decision. If there is going to be a panel meeting with the $-\frac{q(2)(n)}{2}$ cants can you please let me know the details so that we can get that teed up. Please find attached the candidate reports for the Minister to review. We recommend that she and the panel meet so

will definitely be with her by the end of the week - if not earlier. I am waiting to hear from (1)(4)

: regarding the finalised background checking reports. They

Let me know if there are any other queries.

Regards

Meredith

Your message is ready to be sent with the following file or link attachments:

attachments. Check your e-mail security settings to determine how attachments are handled. Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file

ᄗ

Sent:

From:

Tuesday, 24 July 2018 5:18 PM
Kate MacDonald

Amy White

checks and GDS Officials

Subject:

Hi Kate

I've had a letter through from $\mathfrak{C}^{(\chi)(\omega)}$ this afternoon however there were a few errors in it which I have asked thewm to correct. Will send through as soon as I have it.

Just checking what else you need.

Also will I be needed at the Minister's meeting tomorrow?

Let me know

Cheers

Meredith

Contact us at

Internal Affairs Te Tari Taiwhenua

From:

(1)(1)

Sent:

ᄗ

Tuesday, 24 July 2018 5:30 PM

Re: CTO material for candidates $\ell(\mathcal{M}_{\mathcal{U}})$ Kate MacDonald

Signed By: Subject:

All received thanks.

10)(1) Regards

On 24/07/2018, at 15:07, Kate MacDonald <

(12)(2)

let me know if one or more doesn't make it. Great, thanks for that. I'll start sending them through now to this address – there will 3 emails today, so

Thanks,

3/(2)/4

Sent: Tuesday, 24 July 2018 3:10 PM

Subject: Re: CTO material for candidates To: Kate MacDonald < 8(4)(4)

Hi Kate,

my DEDIMAG info together. Yes, you can send the information to this email. It is not viewed by anyone else and it keeps all

However for future reference if there is anything you need to email me that is particularly sensitive or private please feel free to use my private email address $\frac{1}{2}$ $\frac{q_{334}}{q_{334}}$

Best wishes f(2)(4)

On 24/07/2018, at 14:21, Kate MacDonald wrote:

Hello,

to this email address? If not, I can courier you up a hard copy. CTO candidates. Can you let me know if you're comfortable for me to send them to you The Minister has asked me to send you through the material we have so far for the A. E.

There are $\Omega(Z)$ (c) such candidate), which I will send through in two lots (one for each person).

I will also send through the (G)(a) capability assessment material in one email.

through once it arrives. contain the criminal checks and social media scanning and analysis. I'll send that through once it arrives. Tomorrow I am expecting a finalised background pack on each candidate that will

Regards,

From: (9(2) (4)
Sent: Wednesday, 25 July 2018 8:25 AM
To: Meredith Atkinson
Subject: Corrections

Hi Meredith,

Please find a corrected version attached.

Best regards,

9(2)(6)



JacksonStone & Partners

DDI (1/2)(4)

www.jacksonstone.co.nz

Level 12 JacksonStone House, 11 Hunter Street, Wellington. PO Box 25177,

Wellington 6146. New Zealand.

in CFR
Global Executive Search

Wednesday, 25 July 2018 9:58 AM Meredith Atkinson

ᄗ Subject: RE: Corrections Kate MacDonald Sent:

From:

I've just talked with him....presume she will just ring him then or should we arrange the meeting if she wants it?

Also can you please follow up with her re the othe 12 byle interviewed and tale on hold

Cheers

From: Kate MacDonald

Sent: Wednesday, 25 July 2018 9:53 AM To: Meredith Atkinson
Subject: RE: Corrections

The panel are meeting here, in her office, on Monday.

Cheers,

Kate

From: Meredith Atkinson [mailto:Meredith.Atkinson@dia.govt.nz]

Sent: Wednesday, 25 July 2018 9:50 AM

To: Kate MacDonald < Kate MacDonald 2@parliament.govt.nz>

Subject: FW: Corrections

Importance: High

Please find attached the letter from (गरा) re. I'll give ೭೬(ಬು4) heads up that the Minister may be in contact.

Will also confirm the arrangement for (9) can you please let me know where the panel are meeting?

Meredith

(2)(2)

Sent: Wednesday, 25 July 2018 8:25 AM From:

To: Meredith Atkinson

Subject: Corrections

Hi Meredith,

Please find a corrected version attached.

Wednesday, 25 July 2018 9:50 AM Kate MacDonald

FW: Corrections

ᄗ Sent: From:

Subject: Attachments: CTO - Probity Checking Letter.pdf

Importance: High

Hi Kate

Please find attached the letter from . $\mathfrak{P}(\lambda)(\omega)$

2. I'll give $\imath \omega \omega$ a heads up that the Minister may be in contact.

Will also confirm the arrangement for $\frac{\P(\lambda)(\lambda)}{\lambda}$ can you please let me know where the panel are meeting?

Cheers

Meredith

From: الا)(م)

Sent: Wednesday, 25 July 2018 8:25 AM To: Meredith Atkinson Subject: Corrections

Hi Meredith,

Please find a corrected version attached.

Best regards,

Meredith Atkinson 4

Friday, 27 July 2018 12:39 PM

Sent:

ᅙ

From:

Subject: RE: Corrections Kate MacDonald

necessary. We aren't doing security/Interpol checks – those were the Police type checks that the Minister no longer thought was

I will check in with المراكبة) at Jackson Stone re the outstanding info to come from you as soon as I can.

and get back to

The social media search was outlined in the letter i.e. nothing of concern found

Cheers

From: Kate MacDonald

Sent: Friday, 27 July 2018 9:23 AM To: Meredith Atkinson

Subject: RE: Corrections

Hello,

on the security/Interpol checks for the two candidates and then that's everything isn't it? There's not a separate social media report or anything? I'm just about to send a few things out to the panel members so can you just refresh my memory – we're only waiting

Sorry to be so dense, but there's a lot of stuff happening this week and I'm starting to lose the plot a bit!

From: Meredith Atkinson [mailto:

Sent: Wednesday, 25 July 2018 9:50 AM

To: Kate MacDonald

Subject: FW: Corrections

Importance: High

Please find attached the letter from Jackson Stone. I'll give 🐧 🖎 a heads up that the Minister may be in contact.

Will also confirm the arrangement for Cerno – can you please let me know where the panel are meeting?

Cheers

Meredith

From:

Sent:

ᇊ

Subject:

Friday, 27 July 2018 1:03 PM
Kate MacDonald Please send me the invite to the Panel briefing for Cerno on Monday?

Attendees will be १(২)(4)

iam, 1(2)(4)

ı, Me (Meredith) and possibly Amy

Meredith Atkinson | HR Business Partner SST and S&G | Pūmanawa Tangata Human Resources

45 Pipitea Street | PO Box 805, Wellington 6140, New Zealand | www.dia.govt.nz Te Tari Taiwhenua | Department of Internal Affairs (2)(2) | Mobile: 9(2)(4)

Contact us at AskHR@dia.govt.nz or call extn 5311 (or 04 495 9311)



Te Tari Taiwhenua Internal Affairs

Sent: From: Monday, 30 July 2018 3:20 PM Amy White <Amy.White@dia.govt.nz>

Kate MacDonald; Colin MacDonald

ᅙ

Subject: Bullet points for interview panel meeting [IN CONFIDENCE]

Kia ora korua

presentation. Here's where we are in the process for the Minister and what comes next: Meredith and I have pulled these together in case next steps are discussed tonight during / after the Cerno

- Discuss preferred candidate with the PM, and let us know if a meeting with the successful candidate is required
- consultation will be need to include NZ First and the Green Party.) feedback we have is that these can take some time given the nature of cross-party engagement. (Reminder that Once a decision is taken, we will provide her with a draft APH paper and consultation can get underway. The
- the next available APH on 5 September. We will still be aiming to lodge on 9 August for 15 August APH but if consultation takes longer, we will aim for
- the background of the preferred candidate. We will prepare a one-pager to support her consultation discussions – this will describe the process so far and
- candidate. A letter of appointment will come from the Minister (and PM jointly if this is appropriate) to the successful
- We are preparing the supporting material (like a contract for services, etc)
- We will work with the office to square away the government home for the CTO and help with advice so she can engage her colleagues on that issue (the Cab paper stipulates this).

Hope that's helpfull

Cheers & thanks

Amy

Amy White | Principal Policy Analyst
Policy, Regulation and Communities | Toi Hiranga
The Department of Internal Affairs Te Tari Talwhenua
Direct Dial:

9 (2) (a) | www.dia.govt.nz

