

Bruce Donaldson

From: Kate MacDonald
Sent: Wednesday, 8 August 2018 9:21 AM
To: 9(2)(a)
Cc: Bruce Donaldson
Subject: RE: Draft email to CTO applicants [UNCLASSIFIED]

No, I'm not sure about 9(2)(a)'s sending these out. I've checked with Josh and he's said no, and I will need to check with the Minister too but this is a ministerial appointment and I think it sends a slightly odd message if 9(2)(a) emails them. We can send the letters from the Hon Clare Curran account, or even get Josh to ring them.

From: F [1] 9(2)(a)
Sent: Wednesday, 8 August 2018 8:40 AM
To: Kate MacDonald
Cc: Bruce Donaldson <F 9(2)(a)>
Subject: FW: Draft email to CTO applicants [UNCLASSIFIED]

Morning Kate,

As per our other email trail - we have sent out notifications to 9(2)(a) applicants who did videos but not interviews.

For 9(2)(a) applicants that did interviews, but not due diligence, we were considering having someone on the panel contact them (to make it a bit more personal). I spoke to 9(2)(a) about this possibility yesterday and she offered to draft a response to the 9(2)(a) individuals and have it sent with her name attached (these are below).

Just wanted to double check that the Minister is comfortable with these 9(2)(a) applicants being notified by 9(2)(a) (from the digitalnz email address).

Keen to get these out this morning if possible.

Cheers,

9(2)(a)
SENIOR POLICY ADVISOR

Digital Economy
Building, Resources and Markets Group
Ministry of Business, Innovation & Employment

9(2)(a)
Level 5, 15 Stout St, Wellington, PO Box 1473 Wellington, New Zealand



**MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT**
HIMINA WHAKATUTUHI



From: 9(2)(a)
Sent: Tuesday, 7 August 2018 6:19 p.m.
To:
Cc: 9(2)(a)
Subject: Re: Draft email to CTO applicants [UNCLASSIFIED]

Thanks 9(2)(a)

Please see below. It may need some tidying, but I hope you can retain the personal nature of the responses.

Thanks

9(2)(a)

9(2)(a)

Thank you for your application for the role of Chief Technology Officer for New Zealand, and for your patience as we worked through the selection process. The selection panel greatly appreciated the time, energy and consideration you put into your application. We acknowledge your willingness to fly to Wellington to be interviewed in person and thank you for the passion you have shown for this role.

It is however, with great regret your application has not progressed to the next stage of the process.

Your application and the particular strengths you have to offer in supporting New Zealand to maintain its status as a world leading digital nation were highly regarded by the Minister and the selection panel. Over your career you have made such a significant contribution to a range of very worthwhile organisations and we greatly admired your knowledge, experience and commitment to digital inclusion. It goes without saying, the depth of your expertise made you an outstanding candidate. In the end the decision came down to a specific combination of attributes and skills that we felt were most critical for New Zealand at this time.

This government remains committed to working in partnership with a broad range of stakeholders. In recognition of your expertise, it would be wonderful to keep in touch.

9(2)(a)

Kind regards

9(2)(a)

9(2)(a)

9(2) (a)

9(2)(a)

Thank you for your application for the role of Chief Technology Officer for New Zealand, and for your patience as we worked through the selection process. The selection panel greatly appreciated the time, energy and consideration you put into your application. We acknowledge your willingness to provide video responses and to be interviewed online by a panel. We recognise this took time and preparation which we truly valued.

9(2) (a)

Thank you for taking the time to apply for this role and for your obvious love of our country. I hope you return to our shores at some time in the future. Wishing you all the very best for your next role.

Yours sincerely

9(2) (a)

9(2)(a)

9(2) (a)

9(2) (a)

SENIOR POLICY ADVISOR

Digital Economy
Building, Resources and Markets Group
Ministry of Business, Innovation & Employment

9(2) (a)

Level 5, 15 Stout St, Wellington, PO Box 1473 Wellington 6140, New Zealand
<image001.png>

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Bruce Donaldson

From: a(2)(a) z>
Sent: Wednesday, 8 August 2018 9:29 AM
To: Kate MacDonald
Cc: Bruce Donaldson; a(2)(a)
Subject: RE: Draft email to CTO applicants [UNCLASSIFIED]
Attachments: RE: Update on CTO selection process for applicants [UNCLASSIFIED]

Ok – that's why it's always good to double check! Haha

We have been proceeding on the basis of the attached email which I thought had given us the go-ahead to contact the unsuccessful candidates

"she said we can go back to everyone but the final a(2)(a) so you can send letters to a(2)(a)

Completely fine for the Minister's office to contact the final a(2)(a) We will not send the below emails.

Thanks for the clarification.

a(2)(a)

Digital Economy
Building, Resources and Markets Group
Ministry of Business, Innovation & Employment

a(2)(a)

Level 5, 15 Stout St, Wellington, PO Box 1473 Wellington 6140, New Zealand



MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT
HIKINA WHAKATUTUKI



From: Kate MacDonald a(2)(a)
Sent: Wednesday, 8 August 2018 9:21 a.m.
To: a(2)(a)
Cc: Bruce Donaldson
Subject: RE: Draft email to CTO applicants [UNCLASSIFIED]

No, I'm not sure about Frances sending these out. I've checked with Josh and he's said no, and I will need to check with the Minister too but this is a ministerial appointment and I think it sends a slightly odd message if Frances emails them. We can send the letters from the Hon Clare Curran account, or even get Josh to ring them.

From: a(2)(a)
Sent: Wednesday, 8 August 2018 8:40 AM
To: Kate MacDonald a(2)(a)
Cc: Bruce Donaldson
Subject: FW: Draft email to CTO applicants [UNCLASSIFIED]

Morning Kate,

As per our other email trail - we have sent out notifications to the a(2)(a) CTO applicants who did videos but not interviews.

For the a(2)(a) applicants that did interviews, but not due diligence, we were considering having someone on the panel contact them (to make it a bit more personal). I spoke to a(2)(a) about this possibility yesterday and she offered to draft a response to these two individuals and have it sent with her name attached (these are below).

Just wanted to double check that the Minister is comfortable with these a(2)(a) applicants being notified by a(2)(a) (from the digitalnz email address).

Keen to get these out this morning if possible.

Cheers,

a(2)(a)

Digital Economy
Building, Resources and Markets Group
Ministry of Business, Innovation & Employment

a(2)(a) 10
Level 5, 15 Stout St, Wellington, PO Box 1473 Wellington 6140, New Zealand



MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT
HININGA WHAKATITIRI



From: a(2)(a) a(2)(a) 1]
Sent: Tuesday, 7 August 2018 6:19 p.m.
To: a(2)(a)
Cc:
Subject: Re: Draft email to CTO applicants [UNCLASSIFIED]

Thanks Francis,

Please see below. It may need some tidying, but I hope you can retain the personal nature of the responses.

Thanks

9(2)(a)

Dea 9(2)(a)

Thank you for your application for the role of Chief Technology Officer for New Zealand, and for your patience as we worked through the selection process. The selection panel greatly appreciated the time, energy and consideration you put into your application. We acknowledge your willingness to fly to Wellington to be interviewed in person and thank you for the passion you have shown for this role.

9(2)(a)

This government remains committed to working in partnership with a broad range of stakeholders. In recognition of your expertise, it would be wonderful to keep in touch.

9(2)(a)

Kind regards

9(2)(a)

Chair

Digital Economy, Digital Inclusion Ministerial Advisory Group

9(2)(a)

Thank you for your application for the role of Chief Technology Officer for New Zealand, and for your patience as we worked through the selection process. The selection panel greatly appreciated the time, energy and consideration you put into your application. We acknowledge your willingness to provide video responses and to be interviewed online by a panel. We recognise this took time and preparation which we truly valued.

It is however, with great regret your application has not progressed to the next stage of the process.

9(2)(a)

Bruce Donaldson

From: Gay Cavill
Sent: Wednesday, 8 August 2018 10:58 AM
To: Hon Clare Curran
Cc: Josh Hercus; Beth Houston; Kate MacDonald; Bruce Donaldson
Subject: DRAFT Comms plan for the CTO announcement
Attachments: CTO communications plan DRAFT.docx

Hello Minister,

Here is a draft comms plan for the CTO announcement – for discussion.

I will print and put on your chair.

Gay.

Proactively Released

Overview of CTO appointment

First appointment process

- Cabinet agreed [CBC-17-MIN-0078] to the creation of the CTO role in December 2017. Paper was jointly developed by DIA, MBIE, and SSC with support from the Treasury. This included a Terms of Reference that formed the basis for the original advertisement.
- Recruitment began on 19 December 2017, with applications closing on 15 January 2018.
- Officials considered the sixty-one applicants against a matrix of criteria. Eighteen candidates were longlisted.
- The longlist was reviewed by a panel composed of [redacted], [redacted], [redacted] ws, [redacted] and [redacted] in January 2018. Panellist background is as follows:
 - [redacted]
 - [redacted]
 - [redacted]
 - [redacted]
 - [redacted]; and
- Panellists arranged for exploratory conversations with a small group of candidates to further consider aspects of their experience and / or their proposed approach to the role.
- The panel came together in a teleconference facilitated by officials from DIA and MBIE, and arrived at a shortlist that was forwarded to Hon Curran. From that list, three were chosen for interview. Roger Dennis was unable to attend the teleconference at short notice due to bereavement, but provided his advice through to DIA, which was then shared with the panel.
- The interview panel consisted of Hon Curran, Andrew Kibblewhite as Chief Executive of DPMC, and Rob Carr from the PMO.
- At the same time, work was underway by DIA and MBIE as an exception to the Cabinet Fees Framework was required. Support was provided by SSC in this, which included work to seek independent advice on the size of the role from management consulting firm Korn Ferry. This was completed in February 2018 and the exception was approved by Hon Hipkins on 12 February 2018.
- On 12 February 2018 Minister Curran announced no appointment would be made, and that the newly formed Digital Economy and Digital Inclusion Ministerial Advisory Group (DEDI) would provide advice on the job description and consider how to identify the best candidate for the job.

Second appointment process

- In March and April, work began to refine the job description with the support of Hon Curran's DEDI advisory group.
- In April 2018 the group provided advice and the job description, including the proposed length of tenure, was amended.
- The role description was narrowed and the appointment period was set out as one year with an option to renew to acknowledge that different skills would be required to carry out the role through different phases from start-up through to implementation.
- Joint advice from MBIE and DIA was provided to the Minister through this period.
- The role was re-advertised in May 2018, closing in June 2018.
- DIA and MBIE promoted the role domestically and internationally.
- Hon Curran met with Andrew Kibblewhite in May 2018 to discuss the approach DPMC took to appointing the Chief Science Adviser. [9(2)(g)]
- A joint briefing (DIA and MBIE) was provided to Hon Curran with options about how she might conduct the appointment, and DPMC also had input into this through 9(2)(g) as the PAG advisor.
- Longlisting of the seventy-two applicants followed this process:
 - Applicants were longlisted by MBIE and DIA officials; each candidate's application was reviewed by two to three officials
 - Applicants were longlisted by Ms Francis Valintine (Chair, Digital Economy and Digital Inclusion Ministerial Advisory Group [DEDI])
 - Hon Curran endorsed a final longlist of 18.
- Shortlisting followed a two-step process:
 - Longlisted candidates were contacted to provide written answers and video responses to a set of questions created by officials and reviewed by DEDI subcommittee members.
 - Videos and written answers were reviewed by six DEDI Ministerial Advisory Group subcommittee members.
 - The subcommittee members met in June 2018, and recommended eight candidates proceed to shortlisting.
 - The eight candidates provided a video pitch, outlining an answer to this question: "If you were facing the media for the first time as the Chief Technology Officer, what would your pitch be and what would you name as your immediate priorities?"
- The interview steps followed this process:
 - Hon Curran, Ms Valintine, 9(2)(f) from Prime Minister's Office, and Mr Colin MacDonald (as Government Chief Digital Officer) reviewed the candidate's materials, including pitch video 9(2)(f) candidates were selected to proceed to interview.
 - After the interviews, Hon Curran, Ms Valintine, 9(2)(f), and Mr MacDonald selected 9(2)(f) candidates to proceed through full due diligence processes and capability testing.
 - Hon Curran made her decision with the support of the panel, and this was confirmed by the Prime Minister in August 2018.
- Due diligence and conflicts of interest approach
 - SSC provided advice about due diligence, and this was provided to Hon Curran in July 2018.

a (2) (a)

- further and more detailed advice was taken from DPMC about the setup of the Chief Science Advisor role in consideration of how best to provide support for an incoming CTO.
- The APH paper was developed jointly with MBIE with the support of their appointments team and had input from SSC and DPMC.
- The candidate has provided verbal agreement to a letter of appointment and contract, ...
is

a (2) (a)

Kate MacDonald

From: 9 (2)(a)
Sent: Thursday, 9 August 2018 5:05 PM
To: Kate MacDonald
Subject: RE: Next steps for CTO selection process [UNCLASSIFIED]

Thank you for making contact requesting an update on the CTO role. The recruitment process is still underway however we are reaching the final stages with the Prime Minister and Minister looking to make a decision in the next fortnight.

Thank you for your patience during the last phase of the process.

Kind regards

9 (2)(a)

9 (2)(a)

Senior Private Secretary
Office of Hon Clare Curran
Minister of Broadcasting, Communications and Digital Media, Government Digital Services
Associate Minister of State Services (Open Government) and ACC

Tel: 0 9 (7) (a) 3 | Mobile: 0 9 (2) (a) Room 4.5L Executive Wing | Private Bag 18 888 | Parliament Buildings | Wellington 6160



From: Kate MacDonald
Sent: Thursday, 9 August 2018 4:59 PM
To: Elena Scheule <9 (2)(a)>
Subject: FW: Next steps for CTO selection process [UNCLASSIFIED]

From: Digital NZ [<mailto:DigitalNZ@mbie.govt.nz>]
Sent: Thursday, 9 August 2018 3:43 PM
To: Kate MacDonald <Kate.MacDonald2@parliament.govt.nz>
Subject: FW: Next steps for CTO selection process [UNCLASSIFIED]

I'll give you a call to discuss

9(2)(a)

SENIOR POLICY ADVISOR

Digital Economy
Building, Resources and Markets Group
Ministry of Business, Innovation & Employment

9(2)(a)

Level 5, 15 Stout St, Wellington, PO Box 1473 Wellington 6140, New Zealand



**MINISTRY OF BUSINESS,
INNOVATION & EMPLOYMENT**
HIKINA WHAKATUTUKI



From: 9(2)(a)
Sent: Thursday, 9 August 2018 2:24 p.m.
To: Digital NZ
Subject: RE: Next steps for CTO selection process [UNCLASSIFIED]

Hi there

I just wanted to check in on the process and if there are any next steps? I haven't heard for a while.

I have another option that's come up for me but before I pursue that I wanted to check in with you.

Thanks

9(2)(a)

From: 9(2)(a)
Sent: Friday, 13 July 2018 10:50 AM
To: Digital NZ <digitalnz@mbie.govt.nz>
Subject: Re: Next steps for CTO selection process [UNCLASSIFIED]

Great thanks

I said to the minister the other day that I was sorry to have missed the chance to meet in person and offered to meet her in person if she wanted. I'm in the beehive on Tuesday morning seeing 9(2)(a) If that helped.

9(2)(a)

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From: Digital NZ <digitalnz@mbie.govt.nz>
Sent: Friday, July 13, 2018 9:48 AM
To: 9(2)(a)
Subject: RE: Next steps for CTO selection process [UNCLASSIFIED]

Hi 9(2)(a)

Some more information for you, the Minister's office has advised that you are 9(2)(b) candidates progressing to the next stage. Once the referee checks and assessments have been done, the Prime Minister and Minister Curran will decide on the next steps, which may include a conversation with the Prime Minister.

Thanks

From: 9(2)(a)
Sent: Friday, 13 July 2018 9:23 a.m.
To: Digital NZ
Subject: RE: Next steps for CTO selection process [UNCLASSIFIED]

Yes thanks - 9(2)(a)

9(2)(a)

From: Digital NZ <DigitalNZ@mbie.govt.nz>
Sent: Friday, 13 July 2018 9:21 AM
To: 9(2)(a)
Subject: RE: Next steps for CTO selection process [UNCLASSIFIED]

Thanks 9(2)(a) I'll pass that on. ... 9(2)(a)

From: 9(2)(a)
Sent: Friday, 13 July 2018 9:19 a.m.
To: Digital NZ
Subject: RE: Next steps for CTO selection process [UNCLASSIFIED]

9 (2) (a)

From: Digital NZ <DigitalNZ@mbie.govt.nz>
Sent: Friday, 13 July 2018 8:56 AM
To: 9(2)(a)
Subject: Next steps for CTO selection process [UNCLASSIFIED]
Importance: High

Hi 9(2)(a)

Thank you for attending the interview with Minister Curran and her panel on Tuesday. We are pleased to advise that you will be progressing to the next stage, which is psychometric testing and capability assessment, with our providers Cerno. A consultant from Cerno will be in touch with you to outline the testing process and make the arrangements.

To support this step of the process can you please let us know as soon as possible by return email that you agree for us to release your job application documents (CV and application letter) to Cerno.

Kind regards

Digital Economy team

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Kate MacDonald

From: 9(2)(a)
Sent: Friday, 10 August 2018 7:47 AM
To: Kate MacDonald
Subject: Re: CTO interview time

9 (2) (a)

On Aug 8, 2018, at 11:47 PM, Kate MacDonald <Kate.MacDonald2@parliament.govt.nz> wrote:

Hello 9(2)(a)

Minister Curran asked me to contact you today. I know she's talked with you about the CTO role and she wanted me to act as your contact point for the next week or so as the appointment goes through the process.

I'm happy to answer any questions you might have – and am also keen to send through the draft contract if you're happy for us to do that.

Congratulations – we're very excited about the imminent announcement and I'm really looking forward to working with you!

Kind regards,
Kate

Kate MacDonald
Private Secretary Government Digital Services
Office of the Hon Clare Curran, Minister for Government Digital Services
Tel: 9(2)(a) | Mobile: oom 4.5L Executive Wing | Private Bag 18 888 | Parliament Buildings | Wellington 6160
<image001.png>

Kate MacDonald

From: Meredith Atkinson <Meredith.Atkinson@dia.govt.nz>
Sent: Friday, 10 August 2018 9:10 AM
To: Kate MacDonald; Amy White
Subject: FW: 9(2)(a)

Hi there

Do you think the Minister is in a position where she would go back to 9(2)(a)

Keen to talk

M

From: [redacted] 9(2)(a)
Sent: Thursday, 9 August 2018 5:18 PM
To: Meredith Atkinson
Subject: s9(2)(a) (urgent)

Hi Meredith,

I have been keeping in touch with the 9(2)(a) candidates. Today 9(2)(a) mentioned that he had left a message for the MBIE people to say he had no updates from them and was wondering where things are at as he has another option that has come up so he is wanting to know whether to progress with it or not?

I am happy to go back to 9(2)(a) on your behalf and did tell him that I would let you know.

Warm regards,

9(2)(a)

Josh Hercus

From: Elena Scheule
Sent: Tuesday, 14 August 2018 7:14 AM
To: Kate MacDonald; Josh Hercus
Subject: RE: CTO help

Hi Kate

I am happy to send them out, all I need is the email addresses of ^{a(2) (a)} candidates.

Also, I would not say ...with great regret!

Something more like: However, on this occasion you have not been selected to progress to the next stage of the process.

Kind regards
Elena

Elena Scheule

Senior Private Secretary

Office of Hon Clare Curran

Minister of Broadcasting, Communications and Digital Media, Government Digital Services

Associate Minister of State Services (Open Government) and ACC

Tel: 04-817 6683 | Mobile: ^{a(2) (a)} Room 4.5L Executive Wing | Private Bag 18 888 | Parliament Buildings | Wellington 6160



From: Kate MacDonald
Sent: Monday, 13 August 2018 3:06 PM
To: Josh Hercus <^{a(2) (a)}>; Elena Scheule <^{a(2) (a)}>
Subject: CTO help

Hello,

I've got the below emails for ^{a(2) (a)} successful candidates for the CTO who were interviewed. I think we should send them from here – but not sure who should do it. I'm thinking from the Hon Clare Curran or C.Curran address? Or from one of you? What do you think?

K

Dear ^{a(2) (a)}

Thank you for your application for the role of Chief Technology Officer for New Zealand, and for your patience as we worked through the selection process. The selection panel greatly appreciated the time, energy and consideration

you put into your application. We acknowledge your willingness to fly to Wellington to be interviewed in person and thank you for the passion you have shown for this role.

It is however, with great regret your application has not progressed to the next stage of the process.

a (2) (a)

Dear a (2) (a)

Thank you for your application for the role of Chief Technology Officer for New Zealand, and for your patience as we worked through the selection process. The selection panel greatly appreciated the time, energy and consideration you put into your application. We acknowledge your willingness to provide video responses and to be interviewed online by a panel. We recognise this took time and preparation which we truly valued.

It is however, with great regret your application has not progressed to the next stage of the process.

a (2) (a)

Bruce Donaldson

From: Kate MacDonald
Sent: Friday, 17 August 2018 3:29 PM
To: Francis Powley; Kim Connolly-Stone; Amy White; Ruth Fischer-Smith; Joshua Ward
Cc: Bruce Donaldson
Subject: relationship between CTO and DEDI

Hello

The minister has asked for a few points on what the relationship is between the DEDI and CTO.

Can you all put your minds to this and flick me back a few points that Gay can add into the media material?

We need it by Monday morning – everything is a panic around here this week and next!

Thanks all,
Kate

9(2)(a)

Proactively Released